



CLIMATE CHANGE RESEARCH AND COMMUNICATIONS OFFICER: TECHNOLOGY

BRITISH CONSULATE GENERAL
HOUSTON, TX

Do you want to work with a key constituency promoting one of the UK's top foreign policy priorities across the United States?

Background:

Tackling climate change is one of the British Government's top foreign policy priorities. We recognise that this has to be the work of many governments and other organisations, acting together over many years. The role of the United States will be central to whether we succeed in the years ahead at putting in place an effective international response to this inter-generational challenge.

Reflecting the importance of the US role, the British Embassy in Washington, DC is seeking a dynamic Climate Change Research and Communications Officer (RCO) on Technology for an exciting new position based at our Consulate General in Houston. This position will be part of the new National Climate Change Team (NCCT) run by the Global Issues Group from the Embassy in Washington. This RCO will work with (and report to) the NCCT, supervised locally by the Consul General.

The NCCT will focus on the range of stakeholders beyond the Beltway, complementing a separate team in the Global Issue Group working on Federal issues. The role of the RCO will be to develop materials, events and visits on clean technology aspects of climate change, working through the Embassy and Consulates. This will include creating and maintaining internal and external websites, public diplomacy materials, e-mail distributions, lines to take, and presentations and input on multi-state visits by British VIPs and event management.

The RCO will deal with a range of stakeholders who are leading efforts to minimise greenhouse gas emissions in all walks of life, especially in the power generation, industry and transport sectors, as well as academia, business, science and technology groups to provide timely & effective reporting to the UK government on US climate change technology issues. He or she will support and build on the UK's relationships and partnerships with these constituencies, to emphasise how US technology can play a lead role in addressing climate change.

The successful candidate will be both analytical and capable of expressing him or herself concisely, accurately and with impact, both orally and in writing. He/she will be a good net-worker, especially across the US.

Duties and Responsibilities:

- Analyze and report to the UK on US climate change technology policies.
- Contribute proactively to policy discussions in the UK, while seeking opportunities to promote areas of UK excellence with US policy-makers.

- Act as an advocate for the British position and develop and maintain a wide range of contacts particularly throughout the US climate change technology constituency, as well as in government, industry and NGOs.
- Support the visits to the US by senior UK Ministers and officials, and visits to the UK by Congressional and other delegations and senior US interlocutors.
- Handle requests for advice and information from London.
- Perform other duties as assigned, working closely with the Embassy's/ Consulates' trade, science and public affairs teams.

Minimum Qualifications/Experience:

- Minimum of a Bachelor's degree required.
- At least two years federal, academic, commercial, or NGO experience in the US.
- A background in climate change, environment and clean technology issues preferred. Prior knowledge of UK policy a plus.
- A demonstrated ability to analyse complex issues in a clear way tailored for the audience.
- Must be able to represent the Embassy at external meetings and win the confidence of senior officials, businesspeople, and UK government ministers.
- A demonstrated ability to work effectively and collaboratively in diverse and high-paced teams.
- Excellent communication, organizational and interpersonal skills.
- Proficiency with the Microsoft Office suite, including Outlook and Web Access.

Under US State Department requirements, the Embassy may only employ, as non-diplomatic staff, persons who are US citizens, US Green Card holders or A Visa holders. **If you hold a Visa other than an A Visa you are not currently eligible to work at the Embassy.** Successful candidates will be subject to background checks and security clearance.

The British Embassy Network offers a competitive salary and a strong benefits package. This package includes medical, dental, vision, life, long term and short term disability insurance, a 401(k) retirement savings plan, generous vacation and leave time, and an enriching training package.

To Apply:

Resume and a cover letter with salary history should be submitted in a .doc (word) file format to careers@fco.gov.uk. Please note in the subject line of your email "RCO - Houston". Internal candidates should address their resumes through their Head of Group before applying. Only candidates selected for interview will be contacted.

*The British Embassy is an equal opportunity employer,
dedicated to a diverse workforce.*

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